

**Mathematics Club Constitution**  
**Drafted October 18, 2004**

**Article One Name of Organization**

- Mathematics Club (Math Club)

**Article Two Purpose of Organization**

- The purpose of the Mathematics Club is as follows:
- to promote fellowship among members of George Mason's mathematics community
- to provide a forum for members of George Mason's mathematics community
- to provide a network of communication for members of George Mason's mathematics community
- to promote the interests of those studying mathematics at Mason
- to disseminate information about opportunities available for mathematicians
- to assist club members in finding internships and jobs in mathematics
- to provide a means to host and promote events in mathematics at Mason
- to be a bridge between Mason's mathematics community and other academic disciplines at Mason, between Mason's mathematics community and the Mason community at large, and between Mason's mathematics community and members of local, national, and international mathematics communities.

**Article Three Membership**

- Membership in this organization will not be restricted on the basis of race, color, religion, national origin, disability, sexual orientation, veteran status, sex or age.
- Any person with an interest in mathematics at George Mason University is eligible for membership.
- All active members must be enrolled GMU students with a cumulative grade point average of at least a 2.0 and in good academic standing with the university.
- There are three types of membership available: active membership, associate membership, and honorary membership.
- Any person who is an enrolled GMU student, who officially signs up for membership, has paid their club dues in full, and attends a minimum of two meetings a semester will be recognized as an active member.
- Any person who is a faculty or staff member at George Mason, who is a community member, or is a student at an institution other than Mason and who signs for membership will be recognized as an associate member.
- Any person who is an alumnus of George Mason University and who signs up for membership will be recognized as an honorary member.

- All active members, associate members, and honorary members are allowed to participate in all club activities except propose amendments, be nominated for office, nominate candidates for office, hold office, and vote in elections.
- Only active members may propose amendments, be nominated for office, nominate candidates for office, hold office, and vote in elections.
- Membership shall be revoked by the executive board if a member is dismissed from the University.

#### Article Four **Officers**

- The club will elect a five member executive board consisting of the President, Vice-President, Treasurer, Secretary, and Events Chairperson.
- The president shall be the chief executive of the club, preside at all club meetings, ensure that other members of the executive board perform their duties, ensure that the Club Constitution is adhered to, appoint members to attend meetings of policy including mandatory Office of Student Activities Meetings, and ensure that all mandatory meetings for club recognition are attended.
- The Vice President shall assist the president in his/her duties and preside at meetings in the President's absence.
- The Treasurer shall manage the club's funds, represent the club at all University funding meetings, and ensure that all University funding rules are followed.
- The Secretary shall maintain club records, documents and other club papers, ensure that these are current, and keep minutes at the meetings.
- The Events Chairperson shall plan, organize, and coordinate Mathematics Club events.
- Each club officer must have a minimum 2.0 grade point average.
- Each club officer will hold office for three consecutive semesters: the summer semester immediately following their election, and the following fall semester and spring semester.

#### **Advisor**

- The primary advisor shall be a member of the faculty or staff at George Mason University.
- The advisor shall be appointed by the chairperson of the Mathematics Department.
- The advisor may be removed of his/her duties by the chairperson of the Mathematics Department or by resignation.
- The advisor may offer guidance and support for the organization, but the advisor may not propose amendments, be nominated for office, nominate candidates for office, hold office, or vote in elections.

#### Article Five **Elections**

- Elections will take place immediately following the March meeting.

- Nominations will take place during the February meeting.
- Members may be nominated for office by any other member, with the nomination seconded by another member.
- Each nominee will be allotted time at the February meeting to present their qualifications for office.
- Secret ballots will be used for voting purposes and will be handed out after the March meeting. The ballots will then be collected and tallied by the Election Committee, which will be a committee comprised of 3 volunteers who are not running for office.
- Any active member may run for office, and any active member may nominate another active member.
- Each active math club member may vote once in each election.
- In the event of a tie, a runoff election will be held immediately after the April meeting. Secret ballots will also be used in the runoff election, and the ballots will be collected and tallied by the Election Committee.
- The period of time between the elections and the last day of spring semester shall be a transition period to allow the new officers to become familiar with their duties. On the last day of spring semester, the newly elected officers officially take office.

#### Article Six **Meetings**

- The GMU Math Club will meet at least once a month at a time decided upon by majority vote of the officers at the beginning of the semester.
- The president will preside at the meeting. If the president is unable to attend the meeting, any other officer may preside in the president's place.
- The executive board may have a separate monthly meeting.
- The quorum is a simple majority of the active membership plus one officer.
- Special meetings may be called by the executive board with at least two days notice. Emails must be sent to all members on the email list to notify them about the special meeting.
- Robert's Rules of Order will be used as the parliamentary rules of order.

#### Article Seven **Finance**

- The amount of dues and the method of collection will be decided by a majority vote of the executive officers at the beginning of each semester for semi-annual dues or the beginning of each school year for annual dues.

#### Article Eight **Amendments**

- Amendments may be proposed by any active member at any meeting.
- The quorum for approval of a constitutional amendment is 2/3 of the active membership plus one officer.
- The office of Student Activities must review all amendments in the same manner as a completely new constitution.

Article Nine **Ratification**

- This constitution shall become effective upon approval by a  $\frac{3}{4}$  vote of the membership, the Council of Student Organization Umbrella Activities and the Associate Dean of University Life / Director of Student Activities.